



BRAMPTON EMPLOYMENT SERVICES

MAY 2019

Monday	Tuesday	Wednesday	Thursday	Friday
Attend all the ET workshops to receive a Job Search Certificate!		1 Opportunities to Work from Home 9:30am-1:00pm	2	3
6 ET 1: Job Search Bootcamp 9:30am-12:30pm ET 2: Identifying Skills & Accomplishments 1:30-4:00pm	7	8 Career Exploration: Exploring Skills, Values & Change 9:30am-12:00pm Career Exploration: Labour Market Information & Decision Making 1:00-4:00pm	9	10 ET 3: Write your Winning Resume 9:30am-12:30pm ET 4: Dynamic Cover Letters 1:30-4:00pm
13	14 ET 5: Hidden Job Market Part I 9:30am-12:30pm	15 ET 6: Hidden Job Market Part II 9:30am-12:00pm Apprenticeship Information Session 2:00-3:00pm	16 ET 7: Interview Strategies 9:30am-12:30pm	17 Second Career Information Session 9:30-11:00am
20 Victoria Day OFFICE CLOSED	21 ET 8: Mock Interviews *by appointment only* 9:30am-12:00pm ET 9&10: Mock Interview Review & Job Search Review 1:30-4:00pm	22 Resume Clinic *by appointment only* 9:30-12:00pm	23	24
27 Using Social Networking 9:30am-12:00pm	28 Second Career Information Session 10:00-11:30am Resume Clinic *by appointment only* 1:30-3:30pm	29	30 Job Retention: How to Keep your Job 10:00am-12:00pm	31 Job Smarts: Effective Communication in the Workplace 10:00am-12:00pm



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Spring is in the air and we have a line-up of workshops and special events to keep you inspired and feeling fresh!

ET Workshops: These workshops are designed to take you from the beginning to the end of your job search. If you attend them all, you'll get a **certificate of completion**.

If you're looking for some legitimate ways to **work from home**, you don't want to miss our Opportunities to Work from Home workshop.

Not sure what your next career move will be? Check out our day of **Career Exploration!**

Need a little **extra help with your resume?** Sign up for a one-on-one meeting during the Resume Clinics.

Identifying and working on your **soft skills** is essential to finding and keeping a job. Don't miss two workshops dedicated to specifically to job retention and communicating in the workplace.

Don't get left behind in the digital age. Join us to learn more about social media and **LinkedIn** @ our Using Social Networking workshop.