




# KESWICK EMPLOYMENT SERVICES

## MARCH 2019

Monday	Tuesday	Wednesday	Thursday	Friday
				1 <b>*ET 1: Job Search Bootcamp</b> 9:30am-1:00pm <i>Speak to your EC for more information</i>
4 <b>*ET 2: Identifying Skills &amp; Accomplishments</b> 9:30am-1:00pm <i>Speak to your EC for more information</i>	5 <b>*ET 3: Write your Winning Resume</b> 9:30am-1:00pm <i>Speak to your EC for more information</i>	6  <b>HIRING EVENT</b> *off site* Call for details 10am-2pm	7 <b>*ET 4: Dynamic Cover Letters</b> 9:30am-12:00pm <i>Speak to your EC for more information</i>	8 <b>*ET 5 &amp; 6: Hidden Job Market</b> 9:30am-1:00pm <i>Speak to your EC for more information</i>
11 <b>Second Career Information Session</b> 2:00-3:30pm	12 <b>Apprenticeship Information Session</b> 11:00am-12:00pm	13 <b>YOUTH JOB SEARCH Resumes</b> 2:00-4:00pm	14 <b>YOUTH JOB SEARCH Interviewing</b> 2:00-4:00pm	15 <b>Youth Entrepreneurship Program Information Session</b> 1:30-4:00pm
18 <b>*Opportunities to Work from Home</b> 9:30am-1:00pm <i>Speak to your EC for more information</i>	19	20 <b>YOUTH JOB SEARCH Career Cruising</b> 1:00-4:00pm	21 <b>Using Social Networking</b> 9:30am-12:00pm	22 <b>Team Work</b> 9:00am-4:00pm
25 <b>Up Skills for Work: Motivation, Attitude, &amp; Time Management</b> 9:00am-4:00pm	26 <b>Resume Clinic</b> <i>*by appointment only*</i> 9:30am-11:30am	27 <b>YOUTH JOB SEARCH Employment Standards Act and Health &amp; Safety Act</b> 1:00-4:00pm	28 <b>*ET 7: Interview Strategies</b> 9:00am-12:00pm  <b>ET 8: Mock Interviews</b> <i>*by appointment only*</i> 1:00-4:00pm  <i>Speak to your EC for more information</i>	29 <b>*ET 9 &amp; 10: Mock Interview Review and Job Search Review</b> 9:00am-12:00pm  <i>Speak to your EC for more information</i>

### Job Skills' Keswick Employment Services

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