



MARKHAM EMPLOYMENT SERVICES

MARCH 2019

Monday	Tuesday	Wednesday	Thursday	Friday
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4 ET 1: Job Search Bootcamp 1:00-4:00pm	5 Second Career Information Session 9:30-11:00am Apprenticeship Information Session 11:00am-12:00pm	6 ET 2: Identifying Skills & Accomplishments 9:30am-12:30pm	7 Career Exploration: Personality & Fit 9:30am-4:00pm YOUTH JOB SEARCH Resumes 2:30-4:30pm Guest Speaker: PRIMERICA How to Build a Career in the Financial Industry 5:00-6:00pm	8 ET 3: Write your Winning Resume 9:30am-12:00pm ET 4: Dynamic Cover Letters 1:00-4:00pm
11 ET 5 & 6: Hidden Job Market 9:30am-4:00pm	12 ET 7: Interview Strategies 9:30am-12:30pm Career exploration: Skills & Abilities 9:30am-12:00pm	13 Career Exploration: Exploring Skills, Values, & Change 9:30am-12:30pm Career Exploration: Labour Market Information & Decision Making 1:30-4:00pm	14 ET 8: Mock Interviews *by appointment only* 9:30am-12:30pm YOUTH JOB SEARCH Customer Service 2:30-4:30pm	15 Soft Skills Solutions Certificate Program: Workplace Communication 9:30am-4:00pm
18 ET 9&10: Mock Interview Review & Job Search Review 9:30am-12:00pm	19	20	21 Soft Skills Solutions Certificate Program: Teamwork 9:30am-4:00pm Guest Speaker: PRIMERICA Will you be Ready for Retirement? 5:00-6:00pm	22 Soft Skills Solutions Certificate Program: Personal Management 9:30am-4:00pm
25 Opportunities to Work from Home 9:30am-12:30pm	26 Guest Speaker: UNIVERSITY OF TORONTO Employment Opportunities @UTSC 1:00-2:00pm	27 Resume Clinic *by appointment only* 1:00-4:00pm	28 Soft Skills Solutions Certificate Program: Problem Solving & Critical Thinking 9:30am-4:00pm	29 Soft Skills Solutions Certificate Program: Professional & Skills Advancement 9:30am-4:00pm

Job Skills' Markham Employment Services

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