

Mon	Tue	Wed	Thu	Fri
<p>Employment Training Program (ET) is a certificate program that is designed to guide and support you through each step of your job search journey. You'll gain a clear perspective, develop strategic job search methods, and network along the way.</p>				<p>1 ET 1: Job Search Bootcamp 9:30am-12:30pm</p> <p>Apprenticeship Information Session 2:30-3:30pm</p>
<p>4</p> <p>Second Career Information Session 2:30-4:00pm</p>	<p>5 ET 2: Identifying Skills & Accomplishments 9:30am-1:00pm</p> <p>Back by popular demand: GUEST SPEAKER MONICA HECHT: <i>Spring Makeovers! Put your Best Face Forward</i> 9:00-11:00am</p> <p>GUEST SPEAKER PRIMERICA: <i>Saving to Buy Property</i> 10:30-11:30am</p>	<p>6</p> <p>JOB FAIR 10:00am-3:00pm</p> <p>Second Career Information Session 2:30-4:00pm</p>	<p>7</p> <p>ET 3: Write your Winning Resume 9:30am-12:30pm</p> <p>ET 4: Dynamic Cover Letters 1:30-4:00pm</p>	<p>8</p>
<p>11</p> <p>ET 5 & 6: Hidden Job Market 9:30am-4:00pm</p>	<p>12</p> <p>ET 7: Interview Strategies 9:30am-1:00pm</p>	<p>13</p> <p>Career Exploration: Personality & Fit 9:30am-4:00pm</p>	<p>14  Vision Boarding 1:00-3:30pm</p> <p>GUEST SPEAKER PRIMERICA: <i>How to Build a Career in the Financial Industry</i> 5:00-6:00pm</p> <p>YOUTH JOB SEARCH <i>Interviews</i> 5:00-7:00pm</p>	<p>15</p> <p>ET 8: Mock Interviews *by appointment only* 9:30am-1:30pm</p>
<p>18</p> <p>ET 9 & 10: Mock Interview Review & Job Search Review 9:30am-12:30pm</p>	<p>19</p> <p>Career Exploration: Skills & Abilities 9:30am-12:30pm</p> <p>Career Exploration: Exploring Skills, Values & Change 1:30-4:00pm</p>	<p>20</p> <p>GUEST SPEAKER MATTHEW LANGER, J.D. BARRISTER & SOLICITOR: <i>Making Employment Law Work for You: Financial Entitlements Owed when you Lose your Job</i> 10:00-11:00am</p> <p>Second Career Information Session 1:30-3:00pm</p>	<p>21 </p> <p>Job Searching when You're 60+ 9:30am-1:00pm</p> <p>YOUTH JOB SEARCH <i>Resumes</i> 5:00-7:00pm</p>	<p>22</p> <p>Career Exploration: Labour Market Information & Decision Making 9:30am-1:00pm</p>
<p>25</p> <p><i>Referral only</i> FIRST AID 9:00am-5:00pm</p>	<p>26</p> <p><i>Referral only</i> FIRST AID 9:00am-5:00pm</p>	<p>27</p>	<p>28</p> <p>YOUTH JOB SEARCH <i>Employment Standards and Health & Safety</i> 5:00-7:00pm</p>	<p>29</p> <p>Resume Clinic *by appointment only* 9:30am-4:00pm</p>

June Workshop/Info Session Descriptions

ET 1: Job Search Bootcamp: A workshop designed to assess your job search knowledge and identify where you need to focus your job search efforts. You'll discover where you are on the Job Loss Rollercoaster, brainstorm ways to overcome barriers to employment, and set SMART goals for a strategic job search. **June 1**

ET 2: Identifying Skills & Accomplishments: To have the most effective resume, you must first identify your skills and create accomplishment statements. In this workshop, you'll decide what skills to include on your resume and learn to write accomplishments that will help make your resume more competitive. *Note: This is a pre-requisite before attending the Resume workshop!* **June 5**

ET 3-7: Winning Resumes, Dynamic Cover Letters, Hidden Job Market, & Interview Strategies: We've updated our content and added exciting activities to help better prepare you for your job search. Learn about branding statements, creating effective resumes, traditional and T-Bar cover letters, informational interviews, networking, and strategies on how to answer tough interview questions. Don't miss these essential workshops! **June 7, 11, & 12**

ET 8: Mock Interviews: Performing well in an interview is the most important piece of your job search puzzle. This is an exciting opportunity to have your interview skills captured on tape! *Note: You must attend the Interview Strategies workshop before booking a mock interview.* **June 15**

ET 9 & 10: Mock Interview & Job Search Reviews: Watch your mock interview and receive professional and peer feedback. Learn from your mistakes now so you can succeed at the real thing! We'll also include a fun and interactive review of all the Employment Training Program content from Bootcamp, Skills & Accomplishments, Resumes, Cover Letters, Hidden Job Market, & Interview Strategies. **June 18**

Second Career Information: Second Career is an Ontario Government program that helps you train for a new job. If you were laid off any time after January 1, 2005 you may be eligible to apply for Second Career. This session will provide step-by-step information about the eligibility and suitability criteria for Second Career and will discuss the financial support that may be available, along with direction for next steps in the process. **June 4 & 20**

Apprenticeship Information: Apprenticeship is a hands-on training program for people who want to work in a skilled trade that can lead to a rewarding career in a high demand market. This session discusses some of the skilled trades in Ontario and the process for becoming an apprentice. **June 1**

Career Exploration Series: Changing careers can be scary and exciting all at the same time. This workshop series will de-mystify the whole career exploration process and give you the tools that you need to make a clear career decision. The series of 4 workshops is highly recommended to be done in order, but you can attend individual sessions as needed. **June 13, 19, & 22**

Spring Makeovers! Put your Best Face Forward with Monica Hecht: This interactive, hands-on workshop will help you understand the importance of a good skin care regime and how to apply a professional make up look for interviews. **June 5**

Saving to Buy Property with Primerica: Learn how to save and invest wisely when thinking about purchasing property. **June 5**

Vision Boarding: Visualization is one of the most powerful mind exercises you can do. You've written your goals down, but they're in black and white. Add some colour! Some inspiration! Some glitter! We will guide you through an exercise in vision boarding to help you bring life to your dreams. **bring old magazines* **June 14**

How to Build a Career in the Financial Industry with Primerica: Discover the possibilities of pursuing a career with an entrepreneurial spirit. Explore the concepts and opportunities that Primerica has to offer. **June 14**

Making Employment Law Work for You: Financial Entitlements Owed when you Lose your Job with Matthew Langer, J.D., Barrister & Solicitor: Fired? Layed-off? Only got 2-weeks severance? Maybe you should have gotten 2- months severance! Join Matthew as he illustrates your financial entitlements and legal protections when losing a job. He'll also go over the most misunderstood sections of the ESA. **June 20**

Job Searching when You're 60+: Are you struggling to bridge the gap between career and retirement? Join us for this comprehensive workshop where we explore the myths, stereotypes, and barriers often faced by job seekers over 60. We'll also explore your motivation, uncovering exactly what it is you want (or don't want) in your next job, and help you develop strategies to identify and achieve your goals. **June 21**

YOUTH JOB SEARCH: Are you 15-29? Do you need some guidance on how to write an effective resume? Nervous about interviews? Not sure what education you should pursue? Finished school and need to figure out what do with your education? Book an appointment to meet with our Facilitator and attend our monthly workshop to learn about effective job search strategies and meet with our Business Liaisons!

Call to book your appointment and register for our workshops on June 14, 21 & 28.