




Mon	Tue	Wed	Thu	Fri
2 Closed in Lieu of Canada Day	3 ET 1: Job Search Bootcamp 9:30am-1:00pm	4 ET 2: Identifying Skills & Accomplishments 9:30am-1:00pm	5 ET 3: Write your Winning Resume 9:30am-12:30pm ET 4: Dynamic Cover Letters 1:30-4:00pm	6 Career Exploration: Personality & Fit 9:30am-4:00pm
9 Book now! Meet with a Job Developer. 	10	11 ET 5 & 6: Hidden Job Market 9:30am-4:00pm	12 ET 7: Interview Strategies 9:30am-1:00pm YOUTH JOB SEARCH <i>Employment Standards and Health & Safety</i> 2:30-4:00pm	13 Resume Clinic *by appointment only* 9:30am-12:00pm
16 ET 8: Mock Interviews *by appointment only* 9:30am-2:00pm	17 ET 9 & 10: Mock Interview Review & Job Search Review 9:30am-1:00pm YOUTH JOB SEARCH GUEST SPEAKER NPOWER CANADA: <i>Launching Youth into IT Careers</i> 11:00am-12:00pm	18	19 Apprenticeship Information Session 9:30-10:30am Second Career Information Session 2:00-3:30pm	20
23  GUEST SPEAKER JESSICA KAHOON: <i>Networking with Intention to Build your Professional Career in Canada</i> 9:30am-11:30am	24 Career Exploration: Skills & Abilities 9:30am-12:30pm Career Exploration: Exploring Skills, Values & Change 1:30-4:00pm	25	26 Career Exploration: Labour Market Information & Decision Making 9:30am-1:00pm YOUTH JOB SEARCH <i>Resumes</i> 2:30-4:30pm	27 Check www.jobskills.org/hotjobs/ for our "Hot Jobs" 
30 Second Career Information Session 9:30-11:00am	31 <i>Ask us about getting your FIRST AID!</i>	Employment Training Program (ET) is a certificate program that is designed to guide and support you through each step of your job search journey. You'll gain a clear perspective, develop strategic job search methods, and network along the way.		

July Workshop/Info Session Descriptions

ET 1: Job Search Bootcamp: A workshop designed to assess your job search knowledge and identify where you need to focus your job search efforts. You'll discover where you are on the Job Loss Rollercoaster, brainstorm ways to overcome barriers to employment, and set SMART goals for a strategic job search. **July 3**

ET 2: Identifying Skills & Accomplishments: To have the most effective resume, you must first identify your skills and create accomplishment statements. In this workshop, you'll decide what skills to include on your resume and learn to write accomplishments that will help make your resume more competitive.

Note: This is a pre-requisite before attending the Resume workshop! **July 4**

ET 3-7: Winning Resumes, Dynamic Cover Letters, Hidden Job Market, & Interview Strategies: We've updated our content and added exciting activities to help better prepare you for your job search. Learn about branding statements, creating effective resumes, traditional and T-Bar cover letters, informational interviews, networking, and strategies on how to answer tough interview questions. Don't miss these essential workshops! **July 5, 11, & 12**

ET 8: Mock Interviews: Performing well in an interview is the most important piece of your job search puzzle. This is an exciting opportunity to have your interview skills captured on tape!

Note: You must attend the Interview Strategies workshop before booking a mock interview. **July 16**

ET 9 & 10: Mock Interview & Job Search Reviews: Watch your mock interview and receive professional and peer feedback. Learn from your mistakes now so you can succeed at the real thing! We'll also include a fun and interactive review of all the Employment Training Program content from Bootcamp, Skills & Accomplishments, Resumes, Cover Letters, Hidden Job Market, & Interview Strategies. **July 17**

Second Career Information: Second Career is an Ontario Government program that helps you train for a new job. If you were laid off any time after January 1, 2005 you may be eligible to apply for Second Career. This session will provide information about the eligibility and suitability criteria for Second Career and discuss the financial support that may be available, along with direction for next steps in the process. **July 19 & 30**

Apprenticeship Information: Apprenticeship is a hands-on training program for people who want to work in a skilled trade that can lead to a rewarding career in a high demand market. This session discusses some of the skilled trades in Ontario and the process for becoming an apprentice. **July 19**

YOUTH JOB SEARCH SPECIAL PRESENTATION:

NPower Canada Information Session: Launching Youth into IT Careers

Come in and learn more about NPower Canada's 15 week free technical and professional training for youth ages 18-29 that includes internships and job placements at leading companies including BMO, CIBC, TD, Scotiabank, TELUS, Rogers, IBM, and more! **July 17**

Networking with Intention to Build your Professional Career in Canada with Jessica Kahoon of ImageWithin: In order to find a job, you have to be very intentional about building your network and the way you position yourself. Learn how to make yourself fit into the demands of the labour market and discover a methodical and practical strategy to building a strategic network. **July 23**

Career Exploration Series: Changing careers can be scary and exciting all at the same time. This workshop series will de-mystify the whole career exploration process and give you the tools that you need to make a clear career decision. The series of 4 workshops is highly recommended to be done in order, but you can attend individual sessions as needed.

July 6, 24, & 26

[Need your First Aid? Ask us how we can help you get certified!](#)

YOUTH JOB SEARCH: Are you 15-29? Do you need some guidance on how to write an effective resume? Nervous about interviews? Not sure what education you should pursue? Finished school and need to figure out what do with your education? Book an appointment to meet with our Facilitator and attend our monthly workshop to learn about effective job search strategies and meet with our Business Liaisons! **Call to book your appointment and register for our workshops on July 12 & 26**